

Workstar AGM 13th September 2018 5.30pm at the Workstar Offices

Present:

Ben Harris, Margot Harkness, John Jackson, David Barnes, Caroline Heissner, Helen Watson, Ben Crawford, Mike Stevens, Sam, Kelly.

Apologies:

Simone Newsham, Elmarie Karg

Minutes of Previous AGM

- Held 28/09/2017
- Moved: MH, Seconded: JJ
- Accepted as a true and accurate record

Matters Arising:

- Nil

Chairpersons Report 2018

- Report Tabled: HW
- Two new board members SN and BC welcomed.
- HW Moved that the board accept the report. All in Favour.

Action: David/ Ben H to publish the report on the Website and submit to the Charities Commission.

Nomination of Officers

- MH Nominates HW as Chair. All in favour.
- HW moves that a position of Deputy Chair is created. All in favour
- CH Nominates BC as Deputy Chair. All in favour.
- HW Nominates BC as Secretary. All in favour.
- BC Nominates CH as Treasurer. All in favour.
- HW Nominates SN and MH as Committee. All in favour.
- JJ and MS stepping down from the Board. HW thanked them for their substantial contribution.

Action: Ben to look at Board Pro to assist with minute taking.

Finance Report:

- Report Tabled: DB
- \$117k loss better than expected after a difficult year
- Last 2 months have been excellent
- Credit to Ben H and the team for their hard work
- Acknowledgement from Ben H that the clarifying of the strategy made a big difference.
- Thank you to Dave for his great work.
- Confirmed that 12 months reserve was the target, and that 24 months was the aspiration after 5 years as per the new Strategy.
- HW moved that the Board accept the report. All in favour.

- MH moved to reappoint our current auditor.

Action: Next Board Meeting – need to review “outcome” measures in our reporting.

Other Matters arising:

- HW moved that the Strategic Plan is accepted and implemented. All in favour.
- Acknowledgement of John and Mikes contribution to Workstar.

Meeting Closed 6:00pm